



SAINT ANN'S SCHOOL

POSITION ANNOUNCEMENT: MIDDLE AND HIGH SCHOOL PLAYWRITING TEACHER 1 YEAR LEAVE REPLACEMENT

Saint Ann's school is looking to hire a playwright for a part time or full time one year leave replacement position in our theater department this fall. Bring your experience (teaching theater to children of any age, writing plays, working in collaborative theater, directing) to our talented, curious students in grades 7-12. Our new playwriting teacher will be capable of teaching up to five sections of Middle School and/or High School playwriting and collaboratively mounting a Middle School playwriting festival and two High School playwriting festivals. Additional duties include writing checklists and twice-yearly anecdotal reports and participating in weekly department and school-wide initiatives, meetings and community events. Applicants will be able to encourage authentic, brilliant writing and to coach revisions and rewrites. Applicants should be well organized even as they have a high tolerance for chaos and must bring an equity lens to their interactions with colleagues and students. This position will also include assisting in various capacities on classroom and divisional projects and productions. These responsibilities will be assigned based on the applicant's skills and experience.

ABOUT SAINT ANN'S SCHOOL

Saint Ann's is among the largest and most selective independent schools in New York City, known for the breadth and depth of its curriculum in academic disciplines and the visual and performing arts. Since its founding in 1965, Saint Ann's has embraced a commitment to education for its own sake, oriented to the capacities of each individual student, free of the encumbrances of formal grading, prizes, and rankings. The lives of our graduates speak powerfully to the potential of an education based on these principles to ignite a love of learning and sustain creative energy in every field of endeavor. We accomplish this by bringing together talented teachers with creative and motivated students. Seeking to create a community rooted in trust and equity, we invite each other to take risks, pursue knowledge, and celebrate growth. Recently, Saint Ann's has made a commitment to centering anti-racism in the life of the school.



RESPONSIBILITIES

- Teaching 3-5 sections of Middle School and High School Playwriting once a week. These courses include Middle School Playwriting, High School Playwriting and Playwriting Intensive.
- Writing anecdotal reports twice yearly in addition to twice yearly checklists.
- Production coordinating three playwriting festivals. Middle School in February, High school in March and High School Intensive in June. This includes scheduling and communication with parents.
- Organizing and arranging production meetings with collaborators as needed.
- Running all weekend and evening rehearsals and performances of festivals.
- Maintaining communication with Division Heads and deans about classes and students. Timely communication about any student support needs and necessary follow up.
- Maintaining a healthy, safe and joy-filled environment in which our students can further develop their skills as performance-making artists while also understanding and partaking in the efforts and importance of ensemble at the center of theater making.

PERSONAL AND PROFESSIONAL REQUIREMENTS

Important Dates for Playwriting Festivals in 2023:

MS Playwriting Festival: January, February 2023

HS Playwriting Festival: March 2023

HS Intensive Playwriting Festival: June 2023

- A love of working with children and ability to embrace their imaginative impulses through the art of playwriting.
- Experience teaching playwriting.
- Experience with production coordinating and an understanding of how to produce a playwriting festival.
- Knowledge of how the applicant's own identity impacts their choices in the creative theater making process.
- Strong planning and organizational skills.
- Demonstrated commitment to diversity, equity, and inclusion.



COMPENSATION

A competitive compensation package, commensurate with level of experience, plus benefits.

TO APPLY

Send resume and cover letter *that speaks directly to the school's mission* (consider perusing our website www.saintannsny.org) to playwritingposition@saintannsny.org. Candidates who identify as members of historically underrepresented groups are strongly encouraged to apply. Please submit an application by May 28, 2021. This position has an anticipated start date of late August, 2022.

NOTICE OF NONDISCRIMINATORY POLICY

Saint Ann's School admits students of any race, color, religion, creed, gender, disability, national or ethnic origin, sexual orientation or any other category protected by applicable federal, state or local law, to all the rights privileges, programs, and activities generally accorded or made available to students at the School. The School does not discriminate on the basis of race, color, religion, creed, gender (which includes a person's actual or perceived sex, as well as gender identity and expression), age, marital status, disability, national or ethnic origin, sexual orientation, familial status, predisposing genetic characteristics, actual or perceived domestic violence victim status, unemployment status, caregiver status or any other category protected by applicable federal, state or local law, in carrying on its educational activities or in administration of its educational policies, admissions policies, employment policies, financial aid programs, and athletic and other school administered programs.