



SAINT ANN'S SCHOOL

POSITION ANNOUNCEMENT: TECHNICAL THEATER ASSISTANT (FULL OR PART TIME)

Lights up, cue the music, move the set pieces and let the story unfold. The Theater at Saint Ann's is at the heart of the school and the Technical Theater program offers students the skills and opportunities to experience the joys of creating live performances with an ensemble of peers. From building scenery, to the hanging and focusing of lights, the Technical Theater students at Saint Ann's absorb all aspects of creating the world of a production. They take on backstage roles including ground crew, calling shows, running the lights and sound, and the programming for QLab and Ion. We are seeking an experienced Technical Theater technician, who can share their knowledge of stagecraft with Middle School and High School students, and collaborate with Theater Department colleagues on the lighting and / or sound designs for our productions for the 2023-2024 school year. The appropriate candidate will have experience with the technical rehearsal process, and will be available for evening and matinee performances on several productions throughout the school year.

ABOUT SAINT ANN'S SCHOOL

Saint Ann's is among the largest and most selective independent schools in New York City, known for the breadth and depth of its curriculum in academic disciplines and the visual and performing arts. Since its founding in 1965, Saint Ann's has embraced a commitment to education for its own sake, oriented to the capacities of each individual student, free of the encumbrances of formal grading, prizes, and rankings. The lives of our graduates speak powerfully to the potential of an education based on these principles to ignite a love of learning and sustain creative energy in every field of endeavor. We accomplish this by bringing together talented teachers with creative and motivated students. Seeking to create a community rooted in trust and equity, we invite each other to take risks, pursue knowledge, and celebrate growth. Saint Ann's is committed to centering anti-racism in the life of the school.



RESPONSIBILITIES

- Full-time or Part-time technical theater assistance throughout the 2023-2024 academic years.
- Attend and participate in the technical, dress rehearsals, matinee and evening performances for Theater Department shows.
- Work collaboratively with the directors, dance teachers and Technical Theater directors on the development of lighting or sound design that uplift the student performers and tell the story of the production or dance piece.
- Attend production meetings for the productions on which the candidate works.
- Assist in the training and mentoring of the student technical crew members during the final technical and dress rehearsals.
- Establish and maintain a safe working environment.
- Help maintain the organization and supplies in the Theater and tech booth, including start of year and end of year set-up, break down and stock purging as needed.
- Attend department meetings, support departmental initiatives, and communicate and collaborate with divisional offices on student support.
- Additional production coordination and calendar management as skills and interest apply.

PERSONAL AND PROFESSIONAL REQUIREMENTS

- A love of working with children and ability to embrace their imaginative impulses through the creation of production design.
- Demonstrated experience in theater and dance lighting and/ or sound design collaboration.
- Strong lighting and sound technical skills.
- Passion for sharing your love of lighting and sound design and implementation with students.
- Strong planning and organizational skills.
- Demonstrated commitment to diversity, equity, and inclusion.

COMPENSATION



This is a full or part time Faculty position with a competitive compensation package including benefits. Full time salary range of \$60,000-\$100,00 commensurate with education and experience.

TO APPLY

Interested candidates should email a brief cover letter that speaks directly to the mission of a school and resume to technicaltheaterassistant@saintannsny.org by May 30, 2023. Please indicate how you heard about the position. Candidates who identify as members of historically underrepresented groups are strongly encouraged to apply. Anticipated start date of August, 2023.

NOTICE OF NONDISCRIMINATORY POLICY

Saint Ann's School admits students of any race, color, religion, creed, gender, disability, national or ethnic origin, sexual orientation or any other category protected by applicable federal, state or local law, to all the rights privileges, programs, and activities generally accorded or made available to students at the School. The School does not discriminate on the basis of race, color, religion, creed, gender (which includes a person's actual or perceived sex, as well as gender identity and expression), age, marital status, disability, national or ethnic origin, sexual orientation, familial status, predisposing genetic characteristics, actual or perceived domestic violence victim status, unemployment status, caregiver status or any other category protected by applicable federal, state or local law, in carrying on its educational activities or in administration of its educational policies, admissions policies, employment policies, financial aid programs, and athletic and other school administered programs.