



SAINT ANN'S SCHOOL

POSITION ANNOUNCEMENT: ASSOCIATE TEACHER

In preschool through third grade, Associate Teachers work with Head Teachers in classrooms of approximately twenty students. In addition to helping their head teacher to run the classroom (leading meetings and activities, assisting with the social and emotional crises of the under-ten set, reading to and reading with the students, cutting, pasting, gluing, refereeing, encouraging), Associate Teachers are responsible for their own reading group and have the opportunity in the spring to design and teach a curriculum of their choosing. Associate Teachers gather notes and observations on all students that are shared in parent-teacher conferences and anecdotal reports. In the Kindergarten and Lower School (grades 1-3), Associate Teachers write two reports of their own each cycle (at the midyear and year-end).

We seek the curious, the artistic, and the passionate. We seek those who exhibit the ability to work collaboratively in a dynamic environment with a diverse community of teachers and students. We seek individuals with whom the unique mission of the school resonates. We offer generous grants for educational assistance (up to \$10,000/year). While direct teaching experience is not necessary, experience working with children is a plus. We are eager to meet candidates who love engaging with children and are looking to uniquely contribute to our community of creativity and learning.

ABOUT SAINT ANN'S SCHOOL

Since its founding in 1965, Saint Ann's has embraced a commitment to education for its own sake, oriented to the capacities of each individual student and free of the encumbrances of formal grading, prizes, and rankings. At the same time, we are unabashedly committed to excellence in all that we do. With a faculty and staff numbering close to 400, and nearly 1100 students, Saint Ann's is among the largest and most selective independent schools in New York City. The lives of our graduates speak powerfully to the potential of an education based on these principles to ignite a love of learning and sustain creative energy in every field of endeavor. We accomplish this by bringing together talented teachers with creative and motivated students. Saint Ann's is committed to centering anti-racism in the life of the school. Seeking to create a community rooted in trust and equity, we invite each other to take risks, pursue knowledge, and celebrate growth.



RESPONSIBILITIES

- Work closely with a Head Teacher to:
 - establish a safe, positive, and productive classroom community and environment, one in which deep intellectual and artistic work is possible
 - gather thoughtful anecdotal notes for students
 - prepare and participate in parent-teacher conferences
 - participate in ongoing dialogue with colleagues (both faculty and administration) about supporting students
 - write two mid-year and two year-end narrative reports
 - understand and help support an ambitious classroom curriculum
- Design and teach an inspiring, engaging, age-appropriate curriculum unit of approximately 6-8 weeks (topic of your choosing)
- Lead small leveled reading groups (~5-8 students)
- Supervise and engage with students during lunch, and indoor and outdoor playtimes
- Fill in for the Head Teacher when needed
- Attend all grade-level, Associate Teacher, and school-wide faculty / staff meetings, including opening and closing meetings to book-end the school year
- Other responsibilities as outlined by the Division Head

PERSONAL AND PROFESSIONAL REQUIREMENTS

- A passion for the arts
- Stellar written and oral communication skills
- A collaborative spirit and eagerness to learn by doing
- A commitment to equitable and inclusive practices
- Comfort giving and receiving feedback
- A reflective, compassionate, and curious approach to children and colleagues
- Strong planning and organizational skills
- A playful, positive attitude and sense of humor
- Bachelor's degree

COMPENSATION



This is a full time exempt Faculty position with a competitive compensation package including benefits and an annual salary of \$ 52,500.

TO APPLY

Interested candidates should submit their cover letter and resume to [this link](#). Candidates who identify as members of historically underrepresented groups are strongly encouraged to apply. Anticipated start date of August 16, 2024. Position is open until filled.

NOTICE OF NONDISCRIMINATORY POLICY

Saint Ann's School admits students of any race, color, religion, creed, gender, disability, national or ethnic origin, sexual orientation or any other category protected by applicable federal, state or local law, to all the rights privileges, programs, and activities generally accorded or made available to students at the School. The School does not discriminate on the basis of race, color, religion, creed, gender (which includes a person's actual or perceived sex, as well as gender identity and expression), age, marital status, disability, national or ethnic origin, sexual orientation, familial status, predisposing genetic characteristics, actual or perceived domestic violence victim status, unemployment status, caregiver status or any other category protected by applicable federal, state or local law, in carrying on its educational activities or in administration of its educational policies, admissions policies, employment policies, financial aid programs, and athletic and other school administered programs.