SAINT ANN'S SCHOOL

POSITION ANNOUNCEMENT: Associate Head of School for Operations

Saint Ann's School (NY) invites applications, nominations, and inquiries as it embarks upon a search for Associate Head of School for Operations, a key position in the core leadership team overseeing campus facilities and operations, campus support services, and other operational components of a complex portfolio.

Since its founding in 1965, Saint Ann's—an independent, non-sectarian day school serving students in preschool through grade 12—has embraced a commitment to education for its own sake, oriented to the capacities of each individual student, free from the encumbrances of formal grading, prizes, and rankings. Saint Ann's is unabashedly committed to an education that is a deep and meaningful exploration of the arts and academic disciplines, through which students come to a profound understanding of, or at least grapple with, the human condition. Saint Ann's strives to be an equitable community, constantly open to inquiry, in which each member feels a sense of belonging.

The Associate Head reports directly to the Head of School and works with the Core administration and Board of Trustees to set institutional priorities, to implement strategic initiatives, and to oversee the day-to-day operations of the school. The Associate Head's responsibilities are broad and range from managing a large and diverse team overseeing the operational components of the school to serving as a key thought partner for the Head of School. Of note is the current renovation of a newly acquired building housing the school's Kindergarten, additional classrooms, and performance and community spaces scheduled to open in the Fall of 2026.

Saint Ann's seeks candidates with operations management or a comparable organizational leadership position and familiarity of the full range of operations within an independent school or related organization in the higher education or nonprofit sector. Overseeing diverse teams, a track record of maintaining high operational standards, and extensive experience with budgeting are all desired competencies. The successful candidate will bring excellent communication skills and experience creating and systematizing operational procedures and successfully promoting their adoption in an environment that prizes individuality and iconoclasm.

This role will be performed in-person at Saint Ann's in Brooklyn, NY. The estimated salary range for this position is $270,000 - $300,000. The school also offers a robust benefits package.

Evaluation of candidate materials will begin immediately and continue until a new Associate Head of School for Operations is named. Candidates are urged to submit their application materials no later than January 30. Interested candidates should apply using the Talent Profile.

Inquiries and nominations may be sent in confidence to:

Steven Solnick, PhD, Managing Director
Lisa Solinsky, Senior Search Associate
Storbeck Search | Diversified Search Group
SaintAnnsOperations@storbecksearch.com

For more information about Saint Ann's School, please visit saintannsny.org.

NOTICE OF NONDISCRIMINATORY POLICY

Saint Ann's School hires employees of any race, color, religion, creed, gender, disability, national or ethnic origin, sexual orientation or any other category protected by applicable federal, state or local law, to all the rights privileges, programs, and activities generally accorded or made available to employees at the School. The School does not discriminate on the basis of race, color, religion, creed, gender (which includes a person's actual or perceived sex, as well as gender identity and expression), age, marital status, disability, national or ethnic origin, sexual orientation, familial status, predisposing genetic characteristics, actual or perceived domestic violence victim status, unemployment status, caregiver status or any other category protected by applicable federal, state or local law, in carrying on its educational activities or in administration of its educational policies, admissions policies, employment policies, financial aid programs, and athletic and other school administered programs.