



SAINT ANN'S SCHOOL

POSITION ANNOUNCEMENT: After School Teacher

The After School Teacher is a part-time position: 2:45 pm–5:45 pm 5 days/week for the 2026-27 school year, September 2nd-June 15th. After School teachers will work with students in Kindergarten-5th grade, assisting with general support, homework in applicable grades and supervision of free-time. After School teachers will work with the Director of the After School program and After School Coordinators to support and engage students, uphold the values and goals of the after school program, lead the program's community standards for conduct and behavior and enforce safety and health regulations. After School teachers report directly to the Director of After School and assist the Director in supervising students and overseeing the day-to-day operations of the after school program.

ABOUT SAINT ANN'S SCHOOL

Since its founding in 1965, Saint Ann's has embraced a commitment to education for its own sake, oriented to the capacities of each individual student and free of the encumbrances of formal grading, prizes, and rankings. At the same time, we are unabashedly committed to excellence in all that we do. With a faculty and staff numbering close to 400, and approximately 1100 students, Saint Ann's is among the largest and most selective independent schools in New York City. The lives of our graduates speak powerfully to the potential of an education based on these principles to ignite a love of learning and sustain creative energy in every field of endeavor. We accomplish this by bringing together talented teachers with creative and motivated students. Saint Ann's is committed to centering anti-racism in the life of the school. Seeking to create a community rooted in trust and equity, we invite each other to take risks, pursue knowledge, and celebrate growth.

RESPONSIBILITIES

- Supervise groups of students during program hours.
- Collaborate with the Director of After School and After School Coordinators, and at times Division Heads, to establish and maintain a warm and dynamic community in which all children feel an authentic sense of belonging and excitement about the process of learning and playing together.
- Maintain a productive, happy classroom environment, and classroom routines.
- Support children's social and emotional growth through developmentally appropriate and



responsive practices.

- Supervise students' outdoor play, supporting safe and healthy risk-taking and social interaction.
- Communicate professionally and compassionately with every member of the community: students, families, and colleagues alike.
- Maintain reliable communication with the Director of After School to ensure the safety and well-being of all students.
- Daily check-ins with the director and coordinators regarding scheduling.
- Oversee daily attendance and dismissal to parents/caregivers.
- Arrange and distribute materials, including snack set-up and clean-up.
- Assist in teaching After School Specialties and Workshops.

PERSONAL AND PROFESSIONAL REQUIREMENTS

- A love of children
- An active commitment to equity and inclusion
- A passion for the arts
- Comfort giving and receiving feedback
- Reflective, compassionate, creative, flexible, and curious
- Strong leadership and organizational skills
- Maturity and good judgment
- A playful, positive attitude, and sense of humor
- Ability to create and engage children in activities and games
- Ready to joyfully engage all students and handle moments of conflict with care
- Connect with other adults working within the School
- Responsible, punctual, and professional
- Experience working with children required (this can include teaching but could also mean experience as a camp counselor, babysitter, or caregiver).
- Bachelor's degree preferred but not required

COMPENSATION

This is a part-time, non-exempt position with an hourly rate of \$25.00. This position runs early September through mid June.

APPLICATIONS

A cover letter and resume should be emailed to [this link](#). Candidates who identify as members of



historically underrepresented groups are strongly encouraged to apply. This position has an anticipated start date of September 2nd. The position is open until filled.

NOTICE OF NONDISCRIMINATORY POLICY

Saint Ann's School admits students of any race, color, religion, creed, gender, disability, national or ethnic origin, sexual orientation or any other category protected by applicable federal, state or local law, to all the rights privileges, programs, and activities generally accorded or made available to students at the School. The School does not discriminate on the basis of race, color, religion, creed, gender (which includes a person's actual or perceived sex, as well as gender identity and expression), age, marital status, disability, national or ethnic origin, sexual orientation, familial status, predisposing genetic characteristics, actual or perceived domestic violence victim status, unemployment status, caregiver status or any other category protected by applicable federal, state or local law, in carrying on its educational activities or in administration of its educational policies, admissions policies, employment policies, financial aid programs, and athletic and other school administered programs.